



INTERNATIONAL
TRAINING CENTER

PO Box 471407
Tulsa, OK 74147
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918-392-0514 fax
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Transcript Request Form

Student records are confidential and transcripts are issued only at the request of the student. You may fax, scan and email, or mail you request to the AFCMITC Office. The transcript fee will be \$6 per level/year. If you would like a duplicate, the cost is \$3 per copy. Please be aware that the school of your choice may not accept a transcript from you. Please plan for this accordingly. We accept credit card or check. If paying by check, please include it with your request. If you prefer to fax us your request to expedite the process, you may call our finance office at (320) 235-1802 with your credit card information. Please let our finance team know what this is for. Our direct fax number is (918) 392-0514.

NOTE*** Requests usually take 7 to 15 business days.

Current Name: _____
Current Address: _____
City and State: _____
Zip Code: _____
Cell Phone: _____ Home Phone: _____
Previous Names (if any): _____

Year(s) of Enrollment: _____
Name of School attended: _____
Address of School attended: _____
City, State, and Zip: _____
Pastor/Director of School attended: _____

Number of Copies Requested (maximum of 10): _____
Reason for Transcript (check any that apply): Further Schooling Employment

Transcript Instructions (check any that apply):
 Mail to me (will be mailed to current address)
 Mail to the following address: _____

Signature (A request will not be processed without your signature) _____ Date _____